



LAKEVIEW CHRISTIAN

A · C · A · D · E · M · Y

DULUTH, MINNESOTA

**HEAD OF
SCHOOL**

OPPORTUNITY
PROFILE



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MISSION AND PURPOSE

The mission and purpose of Lakeview Christian Academy, in support of Christian parents, is to train young champions for Christ: *spiritually, academically, physically, emotionally, and socially.*

AS A SCHOOL, OUR HOPE IS TO ACCOMPLISH THE FOLLOWING GOALS:

- To train our children in the knowledge of God.
- To help parents educate their children according to God’s plan and purpose.
- To teach our children the truth concerning life and living and about our world and all of God’s creation.
- To teach our children to love all of mankind through Christ who loved the world.
- To present the Word of God as truth and the authoritative source upon which to build a life of purpose and meaning.
- To teach the Christian way of life, inspiring in our children a system of values and heart attitudes consistent with the Word of God and upholding the sanctity of the home and the sacredness of our churches.
- To build responsible citizens by instilling in our young people a strong love for country and our Christian heritage and to help them understand the full meaning of a Christian worldview. We desire to send out into the world young people who will truly be lights in the darkness, competent and devout Christian leaders.

Through constant prayer and the study of God’s Word for guidance, these goals will be accomplished through the best teaching staff, the best curriculum, and the most beneficial learning environment that we as parents, teachers, and members of the board and staff are able to provide.

KEY FACTS

YEAR FOUNDED 1979	192 STUDENTS (PreK - 12th)	ANNUAL BUDGET \$1.8M	TEACHERS & STAFF 39	TUITION \$8595- \$9551
STUDENT TEACHER RATIO PRESCHOOL: 10:1 ELEMENTARY: 15:1 MS/HS: 18:1	43+ CHURCHES REPRESENTED IN THE STUDENT BODY	AVERAGE FACULTY EXPERIENCE 12+ YEARS	MNSAA MINNESOTA NONPUBLIC SCHOOL ACCREDITING ASSOCIATION ACCREDITED	TOP 10 GREAT CITIES IN THE U.S.A. (The Washington Post)

STATEMENT OF FAITH

All parents who enroll their children at Lakeview Christian Academy must agree to support the teachings of the following statement of faith:

- 1** We believe the Bible to be the inspired, the only infallible, authoritative, inerrant and complete Word of God. (II Timothy 3:1; II Peter 1:21)
- 2** We believe there is one God, eternally existent in the Father, the Son, and the Holy Spirit. (Genesis 1:1; Matthew 28:19; John 10:30)
- 3** We believe in:
 - The deity of Christ.....(John 10:33)
 - His virgin birth.....(Isaiah 7:14; Matthew 1:23, Luke 1:35)
 - His sinless life.....(Hebrews 4:15; Hebrews 7:26)
 - His miracles.....(John 2:11)
 - His vicarious and atoning death.....(I Corinthians 15:3; Ephesians 1:7; Hebrews 2:9)
 - His resurrection.....(John 11:25; I Corinthians 15:4)
 - His ascension to the right hand of the Father.....(Mark 16:19)
 - His personal return in power and glory.....(Acts 1:11; Rev. 19:11)
- 4** We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature, and that men are justified by faith in the shed blood of Christ and that only by God's grace and through faith alone are we saved. (John 3:16-19, 5:24; Romans 5:8-9 & 3:23; Ephesians 2:8-10; Titus 3:5)
- 5** We believe in the resurrection of both the saved and the lost; they who are saved unto the resurrection of life, and they who are lost unto the resurrection of damnation. (John 5:28-29)
- 6** We believe in the spiritual unity of believers in our Lord Jesus Christ. (Romans 8:13-14; I Corinthians 12:12-13; Galatians 3:26-28)
- 7** We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life. (Romans 8:13-14; I Corinthians 3:16, 6:19-20; Ephesians 4:30, & 5:18)
- 8** We believe in Biblical creation, including man, by the direct act of God. (Genesis 1:1, 1:26-27)



ACADEMICS

Lakeview Christian Academy (LCA) believes that each student is uniquely made in the image of God. It is the purpose of the school, combined with the church and home, to encourage each student to reach their full potential in Christ.

Lakeview believes that all of the Bible is true, that it provides a basis of reference for all academic subjects, and is the only reliable guide for Christian living (*John 17:17*). Nothing will be taught that will offend Christ or is contrary to Biblical principles. We will strive to provide an excellent academic education and environment, using Christ-centered materials to encourage our children to develop spiritually, academically, physically, emotionally, and socially.

It is our belief that through developing in our students a Christian worldview, that they will be able to carry the light of Christ into a dark world and be willing, competent, and devoted leaders. Through this teaching of a Biblical worldview, they will develop a love for God, a love for country, and a true sense of their Christian heritage.

Personnel employed by LCA are the most important resource for effectively conducting a quality learning program. The educational program will function best when it employs highly qualified personnel, conducts appropriate staff development activities, and establishes policies and working conditions which are conducive to high morale and enable each staff member to make the fullest contribution to the school's programs and services.



CO-CURRICULARS

In addition to a focus on a solid curriculum, Lakeview provides a variety of service and extracurricular/co-curricular opportunities. Community service opportunities are offered for students in Middle and High School, and are an important part of our programming. LCA fields multiple athletic teams and also has a co-op agreement

with Marshall School and Two Harbors for a number of additional teams. LCA carefully selects its programming options for students to ensure their alignment with our educational philosophy of providing academic excellence in a Christ-centered environment.



ATHLETICS

- Football
- Soccer
- Volleyball
- Cross Country
- Basketball
- Apline Skiing
- Nordic Skiing
- Archery
- Golf
- Baseball
- Track and Field

ELECTIVES

- Guitar
- Drama
- Choir
- Art
- Worship Team
- Sewing
- Trades
- Physical Education
- Shop Class
- Chess
- Photography
- Weight Training
- Teaching Assistant



LEARNING ENVIRONMENT

Lakeview Christian Academy is an accredited, non-denominational Christian school residing on a campus centrally located north of the Duluth downtown area. This preschool through high school academy has been known for excellence in academic and spiritual training for forty-five years, and provides a complete educational program for primary and secondary students in grades preschool through 12.

Students and parents appreciate the small classroom sizes and the personalized attention their children receive from committed teachers. The traditional education at Lakeview focuses on a solid curricular instructional sequence that is Biblically integrated at all levels,

ensuring that all students have a specific depth of knowledge in the core subjects of Mathematics, Science, English, Literature, Social Studies, and Biblical Studies prior to graduation. All students are prepared for any kind of post-secondary education or career without the need for remediation by providing them with a solid academic foundation. This preparation provides colleges, universities, vocational/technical schools, and the work force with students who are equipped with the required skills that are necessary to start and finish the training process for different careers. Lakeview has a firm commitment to help students achieve to their highest level of ability.



COMMUNITY

An accredited school of licensed teachers, partnering with parents to raise young champions for Christ.

At Lakeview, all studies and activities are Christ-centered and related to the spiritual development of children. The main goal of Lakeview Christian Academy is to help students conform to the image of Jesus Christ.

Lakeview believes that each student is uniquely made in the image of God. It is the purpose of the school, combined with the church and home, to encourage each student to reach their full potential in Christ. Teachers at Lakeview understand teaching content is essential but not the only goal.

Rote learning is foundational but not enough. Study skills, higher-level analysis, critical thinking skills, and problem-solving abilities should all be taught and practiced within the study of each subject area. Creativity is evident in good instruction. Technology, various forms of media, and the Socratic approach are examples of resources and methods used by Living Curriculum teachers to enhance instruction and ultimately improve understanding.

As we continue to offer excellence in education, our students are exceeding both national and state standards on a yearly basis.



HEAD OF SCHOOL

POSITION SUMMARY

The Head of School is the person responsible for leading, equipping, and inspiring Lakeview's team of teachers, administrators, and support staff. The Head of School is responsible, directly or indirectly, for all aspects of instruction, personnel, operations, development, and public relations.

- Salaried, contracted 12-month employee
- Reports directly to the Lakeview Christian School Board
- Supervises all school employees, either directly or indirectly
- Oversees, in some capacity, all aspects of the school

QUALIFICATIONS

- Successful classroom teaching experience
- Three years (minimum) working in an administrative position
- Master's Degree (minimum)
- Active member of a Christian Church that aligns with Lakeview Christian's Statement of Faith
- Experience and success with fund development and fundraising

PERSONAL PROFILE

- Professing and practicing Christian whose conduct, integrity, and relationships reflect biblical principles
- Demonstrates an understanding of Christian education and biblical worldview and its implementation in the classroom
- A love for learning and serving others

PROFESSIONAL PROFILE

- Excellent communication skills, both verbal and written
- Excellent organizational skills
- Excellent interpersonal skills. Can work and communicate effectively with students, parents, faculty, and staff
- Can effectively use technology

KEY LEADERSHIP TASKS

ADMINISTRATIVE

- Serves as the executive officer of the school in the areas of public relations, operations, finances, education, and human resources
- Reports to the School Board:
 - Advises on vision and policy issues
 - Oversees and reviews updates to all policies of the school board
 - Implements board policies
- Fosters a healthy work environment and community through godly interactions with parents, students, faculty, and the community
 - Is an active listener when conflict arises and handles conflict with professionalism and dignity
 - Visible to staff, parents, and students in a variety of situations
 - Is approachable and fosters an atmosphere of mutual respect, trust, and honest communication
- Oversees the recruitment of qualified administrators, teachers, and staff. This includes a commitment to the development, training, and retention of quality administrators, teachers, and staff

OPERATIONAL

- Ability to create and monitor an operating budget for the school
 - Present an annual budget to the board for approval
 - Oversees tuition payment and any special considerations
 - Prompt payment of bills
 - Prioritizes expenditures wisely
 - Schedules and completes all annual audits
 - Provides proper reporting to the board, including opportunities or concerns

- Oversees the development of a strategic plan and its implementation
- Oversees all business office operations
- Oversees all physical building and property maintenance, as well as scheduling all necessary inspections
- Oversees all handbook revisions, promotional materials, and school communications
- Submits all required state reports and agency surveys
- Oversees any legal issues as they pertain to the school

INSTRUCTIONAL

- Coordinates professional growth opportunities for faculty and staff with the principal
- Works with the principal in overseeing teacher evaluations
- Oversees professional development for the administrative team and is responsible for administrative team evaluations
- Oversees Spiritual Life Coordinator
- Completes all paperwork needed for ACSI membership and Minnesota Nonpublic Schools Accrediting Association
- Oversees curriculum development with principal and staff, reviewing all school curriculum on a cyclical basis
- Works with faculty and staff to align all aspects of the school with a biblical worldview

NOTE: We recently hired a part time director of development. This will be a key person that the head of school will both manage and labor alongside of.

INQUIRY

Applications will be continuously processed until the time that a new head of school is appointed. Nominations, expressions of interest, confidential inquiries, and questions concerning this search should be submitted to Dr. Tim Van Soelen (712.722.6228) from the Center for the Advancement of Christian Education (CACE), the consultant assisting Lakeview Christian in this search.

If, after reading this Opportunity Profile, you sense that the gifts and experience God has given you are a good match for Lakeview Christian, we invite you to begin the inquiry process. We handle all candidate information and conversations with utmost confidentiality.

To apply, please provide the following for review:

- **A current resume**
- **A two- to three-minute video introducing yourself and speaking about your passion for Christian education**
- **Responses to the following essay questions (totaling four pages or fewer):**
 - » Describe your spiritual journey of faith in Jesus Christ. Indicate how God is using you in your work, in your church, and in your community. How has your relationship with Jesus Christ shaped your career and influenced your decision to apply for this position?
 - » Describe your experience with Christian education, both personally and professionally. How would you define the marks of educational excellence in a Christian school?
 - » Describe your leadership style. If you have taken any leadership inventories (Gallup Strengths, SDI, VIA 24, etc.), feel free to share those results.
- **Provide the names, telephone numbers, and email addresses of four references who know you and your career well enough to comment on your suitability for the head of school role at Lakeview Christian.** (References will be contacted only after we have requested and received your permission to do so.)

Submit application materials to Dr. Tim Van Soelen at tim.vansoelen@cace.org with the subject line, "**Lakeview Christian–Head of School.**"

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